

AMERICAN POULTRY HISTORICAL SOCIETY AWARD (even years)

[Yvonne V. Thaxton](#), Chair (2023)

Greg F. Mathis (2022)

William W. Saylor (2022)

Nelson Cox (2023)

Shawna L. Weimer (2023)

Tom E. Porter, Board Liaison

BOARD OF DIRECTORS' LIAISON

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COMMITTEE CHARGES:

- In even years, this committee oversees the selection of a recipient for the American Poultry Historical Society Award, according to the following guidelines and schedule.
- Review the award guidelines in the Appendix to the PSA Constitution. If changes are needed, provide written recommendations to the Board Liaison before the Mid-Year Meeting in January.
- Consider obtaining additional sponsorship to increase the size of the award.
- Develop a strategy to publicize the award/identify potential applicants.

CONFLICT OF INTEREST:

- If a committee member or a current student of a committee member is nominated for the award or if a committee member has nominated someone for the award, the chair asks the committee member to step down until after the winner has been named and the Board Liaison serves as a voting member.

SUMMARY OF IMPORTANT DEADLINES AND INSTRUCTIONS:

June and July: First Vice-President contacts committee chair and names new committee members.

August and September: President charges committees.

November and December: *Committee members* under the direction of the chair should *actively recruit award nominees*.

December 1: *Chair provides* a written report to Board Liaison giving number of nominations received to date; this initial report to the Board is for information only and is not binding.

March 1: *Deadline* for posting nomination applications on electronic submission site. *Chair reminds* committee members to begin the review process.

April 1: *Deadline for Chair to submit* award recipient name and recommendations to Sam Shafer, Communications Specialist (sam.shafer@poultryscience.org).

April 15: *Deadline* for approval of recommendations, and if an issue is forthcoming, the PSA Board of Directors will vote on Committee's recommendations; in most cases this is a *pro forma* action.

May 1: *Chair contacts winner(s) and nominator(s)* to determine if candidates accept. *Chair instructs* candidates to submit – *by May 15* – their Social Security Number (SSN), electronic biography, and digital picture for poster presentation at the meeting and for publication in *Poultry Science* to Sam Shafer, Communications Specialist (sam.shafer@poultryscience.org).

- **Format** for digital photo: 300 dpi in Tiff or pdf. If a photo must be scanned, the original photo should be a clear headshot (of at least 2 x 3 in), labeled on the back with award and candidate name, mailed to the PSA office.

May 1: Once the recipient has accepted, *Chair notifies* all nominators of unsuccessful candidates and, where appropriate, encourages re-submission the following year.

May 15: Deadline for biography and picture to be sent by award winner. **Deadline** for final written report to Board Liaison for presentation at the summer Board of Directors Meeting.

July: Award sponsor (if not available, Committee Chair) announces award winner at the Awards Banquet. The award announcement and presentation are *restricted to two minutes*.

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RELEVANT INFORMATION FROM THE APPENDIX TO THE PSA CONSTITUTION:

(d) American Poultry Historical Society Award

The American Poultry Historical Society will recommend members for the committee.

- (1) The American Poultry Historical Society Award is given to stimulate interest in documenting and recording historical information regarding the poultry industry development, to preserve artifacts and other items of historical interest to the poultry industry, and to encourage the publication of recorded historical information in papers, books, etc. The award shall be given for sustained contributions, rather than for a single paper or presentation.
- (2) The award, consisting of \$200 and a plaque, is given in even-numbered years providing a deserving recipient is nominated. Nominations can be made by any individual knowledgeable of the nominee's accomplishments. Any person other than previous recipients of the award is eligible for the award.
- (3) The nomination should consist of a nomination letter and one seconding letter submitted electronically via the PSA awards website by March 1 before the Annual Meeting at which the award is to be given, accompanied by the following supporting materials, including a brief biography of the individual, a statement about the contributions of the individual in preserving or recording historical information, and copies of publications, pictures, or documentation of artifacts placed in museums, etc. for preservation.
- (4) Scoring: The following scoring system is used for judging:
 - a. Quality/Excellence (75%): including but not limited to one or more of the following:
 - i. Documentation and recording historical information about the development of the poultry industry.
 - ii. Preservation of artifacts (e.g., collection of artifacts and transfer to APHS repository or USDA Library).
 - iii. Publication of historical information about the development of the poultry industry in books or articles.
 - iv. Artistic representations depicting historical development of the poultry industry.
 - b. Extent of involvement in APHS activities that support the preservation of poultry industry history (20%)
 - c. Quality of supporting materials (5%)