

2021 PRESENTER MATERIALS SUBMISSION FORM CHECKLIST

BEFORE YOU SUBMIT TO THE FORM...

Please use this reference checklist before submitting to the [2021 Presenter Materials Submission Form](#) online. This checklist outlines all of the information and materials you will need to have ready when you submit.

This checklist serves only as a resource for you to help collect all necessary submission materials and information, you do not need to send this checklist to PSA. You are only required to complete the online submission form.

Deadline to submit is **Wednesday, June 30, 2021**. Submissions will not be accepted after this date.

REGISTRATION CONFIRMATION

ALL PRESENTERS ARE REQUIRED TO HAVE REGISTERED FOR THE CONFERENCE.

If you have not registered for the conference, do so as soon as possible. You will be asked to confirm that you have registered for the conference on the form. **You can register [here](#).**

I registered for the Virtual 2021 PSA Annual Meeting on ___/___/_____

CONTACT INFORMATION

The following contact information will need to be provided:

- First and Last (Family) Name
- Company/Institution (no abbreviations, please list this as the organization would list the name)
- Email

ABSTRACT INFORMATION

- Abstract Number (sent to you via an email on [June 15, 2021](#).)
- Abstract Title
- Assigned Session (Animal Well-Being and Behavior, Metabolism and Nutrition, etc.)

PRESENTATION SUBMISSION

You will be prompted to confirm what format your presentation was accepted as and you are uploading for. **DO NOT** select a format that was not assigned to you in your abstract acceptance.

POSTER PRESENTATIONS

- I understand that as a Poster Presenter, *I am NOT to submit a pre-recorded presentation* for the Virtual 2021 PSA Annual Meeting.
- Poster Presentation in PDF format not exceeding 2MB
- Your poster file's naming convention must follow this format:**
ABSTRACT-NUMBER_POSTER_TITLE
(Do not use spaces; replace spaces with dashes and/or underscores.)
Examples:
123_POSTER_This-is-my-virtual-PDF-poster
- I am supposed to be online for Live Q&A on ___/___/___ at ___:___ AM/PM

12-MINUTE ABSTRACT PRESENTATIONS

- Pre-Recorded Video Embed Code (from YouTube)
If you need assistance with this, please reference the Guidelines for Submitting Your Pre-Recorded Presentation

BIOGRAPHY WITH PHOTO

- Biography (250 word max limit) with photo included. This document is to be in PDF Format.